TOP HOW-TO TIPS
FOR STRUCTURING THE IDEAL PRACTICE

PRESENTED BY:
CHARLES BLAIRE, DDS

FEBRUARY 4, 2017
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DIAGNOSTIC CODING AND THE DENTAL CLAIM FORM

- ICD – code set used to communicate to the payer a diagnosis – “Why” the procedure is necessary.
- ICD codes have been required for medical claims for many years.
- The 2012 ADA Dental Claim Form has space for up to four diagnoses codes – ICD-10-CM.
- Some Medicaid and ACA plans with embedded pediatric benefits currently require ICD diagnostic codes.
- ICD decreases the need to attach lengthy narratives.

ICD-10-CM COMING SOON!

- ICD-10-CM (71,000 codes).
- Not about getting the claim paid – but ensuring quality patient care.
- Medical necessity – much more medically related than dental procedure reporting.
- Document, document, document!

2012 ADA DENTAL CLAIM FORM

SCENARIO – BASED TEACHING METHOD℠
**MEDICAL CODING**

- Medical pays all the time. – Lie!
- Medical does not ever pay. – Lie!
- Medical pays some of the time. – Truth!

**TODAY’S DENTIST**

- Passion is Dentistry
- CEO/Wears the “Hats”
- Business activities distract from patient care or they are ignored.
- Cottage Industry—generally solo but multi-doctor increasing
- Corporate dentistry 5% of the market – increasing.

**AREAS OF CONCERN**

- Startling Shift to PPO Plans
- Dilemma of When (Not If) to Join PPOs
- Lack of Busyness for Many
- Continuing Sick Economy
- Negative Patient Conduct/Skeptical
- Patient Shift to Value/Negotiating Attitude
- Concern for Sale of Practice and Retirement
- Overtreatment and Ethics Concerns
- Access to Care Concerns
- Corporations and Groups

**EVALUATE PPOS**

- Fees.
- Quality of patient.
- Administration hassle.

**FIRST PPOs TO JOIN**

- Delta Premier only, if permitted.
- Cigna “Friends Program”.
- Those PPOs that will negotiate.
**PPO Negotiation**

- Delta Dental typically won’t negotiate.
- Ask for increase annually.
- Doctor is best negotiator, make an appointment.
- Increase is dependent on zip code participation.

**So Who’s In At Least One PPO?**

- PPO Participation > 90% of dentists
- Out-of-Network < 10% of dentists

**Current Status – Non-PPO Practice**

- ↓ new patients and ↓ busyness
- Living off the practice for the last several years.
- Revenues are down only 5% - 10% in many cases.
- Running off patients, not gaining patients.
  - Poor front desk communication with new PPO patients calling.
  - Poor recall system with patients leaving for PPO dentists.

**Associateship Availability**

- Non-PPO practices are suffering – no Associate capacity.
- Increasing corporate opportunity for employment ads., check JADA, etc.
- Retirement plan balances ↓, dentists are working longer
- Practice sales prices will decline long-term with lower profit margins of PPOs but it is a seller’s market in desirable areas.

**Present Reality**

- Fees will be frozen, very low fee increases, or lowered.
- Procedure mix monitoring - National Databases Already Here!
  - Limit network outliers through audits
  - PPO network dismissal of outliers
- Change is for sure!

**Shift to Multi-Doctor Practice**

- Corporate Dentistry
  - Many more large corporation practice locations with 2 – 3 doctors.
  - Corporate market share will greatly increase 25% - 30% in ten years.
- Traditional Dentistry
  - Many more two-three doctor practices and accelerating.
  - More entrepreneurial dentists owning 2 – 5 practices.
SOLO PRACTICE THREATS

Lower Expense Threat of Corporations/Multi-Doctor

• Lab (volume purchase)/CAD/CAM
• Supplies (volume purchase) – “A” Customer
• Facility/Technology (shared)/Specialist on Premises
• Best Practices/Marketing Advantage
• Better PPO Reimbursement and Insurance Administration

DENTAL PROFESSION’S FUTURE

Must produce 25% more with PPOs
(In hopes to make same income.)
No one is immune!

WHEN PPO’S CUT INCOME - - HOW WILL DENTISTS RESPOND?

□ They will produce more if their income drops.
□ Cut costs and stop Santa Clausing
  □ Lab and supplies, maybe labor
□ Speed up – no doubt
  □ Less quality
□ May work longer hours
□ Workforce laws must be changed.
□ Practice merger option greatly increases

CHALLENGE OF ADAPTING TO PPOS

□ Fixed overhead - must increase production is the answer
□ Late adopters do not see a great increase of new patients since others already take PPOs.

FEE TRANSPARENCY – IT’S COMING!

□ It will be mandatory – Probably 2-5 Years
□ Already required in some states, certain size practice/hospital.
□ fairhealthus.org - Consumer Fee Data

DISCOUNT PLANS FOR NON-INSURANCE PATIENTS

□ Availability will greatly increase
□ Membership Concept – Flat fee for two checkups and 15% - 20% off for treatment.
□ Percentage Discount Card – Typically 15 - 20%
THE COTTAGE INDUSTRY OF DENTISTRY

IS UNDER ASSAULT…

WHAT BUSINESSES WORK?…

- Nights
- Weekends
- Five day work week and more
- Customer friendly hours

NOT SOLO DENTISTS!

MOST ARE CORPORATE NOW!

- Restaurants
- Small Bookstores
- Small Groceries
- Pharmacist
- Hardware Stores
- Sports Stores

- Office Supply
- Small Jewelers
- Funeral Homes
- Hometown Banks
- Physicians (Hospitals)
- Dental Supply Dealers and Labs

Who’s left standing?…DENTISTS Are Next!

CORPORATE THINKING: IS THE PRACTICE FIRST?

- Corporation – Yes – They maximize profits through spending first and then go for the bottom-line return. The entity (capitalizing) is first, NOT an individual.

- Solo Dentist – No – Practice spending vs. home spending is at odds. Often the home cash flow requirements win!

CORPORATE DENTISTRY TODAY

- Cleaning house - 3,500 Locations – 9,000 Dentists!
- Moving from low end to middle market consumer
- After the consumer, who is price sensitive and needs financing
- Accessible Care/Accept PPO Plans/Insurance Friendly
- Open 7AM - 7 PM; ½ Day Saturday
- In-house discount plans for non-insurance patients – A growth market
- Convenience/Parking/Specialist on Site
- $5 billion industry - A tipping point!
## Let's Compare Corporations vs. Typical Dentists

### 1. Corporate vs. Typical Dentist

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<thead>
<tr>
<th>Category</th>
<th>Corporation</th>
<th>Typical</th>
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<tr>
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<tr>
<td>Metrics/Monitor/Goals</td>
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<td>□</td>
</tr>
<tr>
<td>Modern Facility</td>
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<td>□</td>
</tr>
<tr>
<td>Convenient Location</td>
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<td>□</td>
</tr>
<tr>
<td>In-House Discount Program</td>
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<td>□</td>
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<tr>
<td>Convenient /Expanded Hours</td>
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<td>□</td>
</tr>
<tr>
<td>Marketing/Advertising</td>
<td>✓</td>
<td>□</td>
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### 2. Corporate vs. Typical Dentist

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<tr>
<td>PPO Negotiation</td>
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<tr>
<td>Higher PPO Reimbursement</td>
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<tr>
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<tr>
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<tr>
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</tr>
<tr>
<td>More $/Square Foot Output</td>
<td>✓</td>
<td>□</td>
</tr>
<tr>
<td>Expanded Procedure Mix – Endo/Ortho</td>
<td>Yes</td>
<td>□</td>
</tr>
<tr>
<td>Specialists on Site/Convenience</td>
<td>✓</td>
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### 4. Corporate vs. Typical Dentist

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<thead>
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<tr>
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<tr>
<td>A/R Management</td>
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<tr>
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### 5. Corporate vs. Typical Dentist

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<td>Supplies</td>
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<tr>
<td>Lower Fees</td>
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<td>□</td>
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<tr>
<td>Under treatment</td>
<td>Rare</td>
<td>□</td>
</tr>
<tr>
<td>Gross under-treatment of Pero</td>
<td></td>
<td>□</td>
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</table>
6. CORPORATE CRITICISMS!*  

<table>
<thead>
<tr>
<th>CATEGORY</th>
<th>CORPORATION</th>
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<tbody>
<tr>
<td>DDS Turnover</td>
<td>☐ High*</td>
<td>☑ MuchLess</td>
</tr>
<tr>
<td>Overtreatment</td>
<td>☐ High</td>
<td>☐ Some</td>
</tr>
<tr>
<td>Sloppy Work</td>
<td>☐ High</td>
<td>☐ Some</td>
</tr>
<tr>
<td>Pressure to Produce</td>
<td>☐ High</td>
<td>☐ Some</td>
</tr>
<tr>
<td>Money Hungry</td>
<td>☐ High</td>
<td>☐ ?</td>
</tr>
</tbody>
</table>

*Low in some models  
**View of mainstream dentists.

WHAT IS THE FUTURE?

DR. BLAIR’S PREDICTIONS

- Shift from solo to multi-doctor (2/3)
- GP become more decathlon – Expanded procedures, including implants
- Some specialists will not have their own facility
- Hygienists (RDH) – Prophy or Perio Therapist (RDH)
- Assistants – Prophylaxis (Scale/Polish)
- Expanded Function Restorative (RDH/DA)
- Mid-Level Providers – Starting at near Zero Number Now
- Less need for dental schools/dentists?

THE ACID TEST -  
YOUR WAKE UP CALL TO ACTION

- Look at your new patient count and collections for each of the past three years
  - WHAT IS THE TREND of each? Up or down? Down is probable!
- How far out is the doctor booked solid? This indicates the overall health of the practice!
  - Ideal is 1.5-2 weeks solid; acceptable is 1.0 to 1.5 weeks solid; below 1.0 week solid signals big trouble
- If the new patient percentage downward exceeds the collections downward, then the practice is “living” off recall and collections will follow after a couple years – trouble is for sure.

ESSENTIAL WORKFORCE CHANGES

- Needed for dentist’s economic survival to produce 25% more in the face of a PPO dominated market.

WHEN THE PAIN IS ENOUGH,  
CHANGE WILL OCCUR!

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A N D  A S S O C I A T E D  D I S C  P R O F E S S I O N A L S
**Collection and New Patient Trends**

**Essential Thinking for a Winning Vision and Philosophy**

- Deal from power not weakness in a changing environment – this is fundamental. Spend NOW while you have the money and cash flow to make essential change before your practice tanks, and it is too late.
- The doctor and staff **MUST** lose their sense of entitlement and compliancy – there must be a change in doctor leadership and thinking about the practice to survive and thrive. Will staff (or doctor) like change? Absolutely not! Among many changes, it may require a change in working hours. Meet with staff and communicate the urgency of the challenge (PPO/corporate/solo to group trends).

**Essential Thinking for a Winning Vision and Philosophy**

- Must put the practice first and properly capitalize it, just like the corporations do – not let personal spending issues influence it. You must build optimum practice infrastructure. Reasonable salary “draw”, and 5% of gross practice revenues retirement savings are built into the practice expenses.
- Must mimic the superior business practices of corporations while avoiding the negative (over-treatment, questionable ethics, sloppy work, and profits above patient care).
- Must spend money to make money – you must upgrade your practice and cover ALL the bases to thrive.
- Remember -- every new and hygiene patient is precious and will refer others if treated well and asked.

**Essential Thinking for a Winning Vision and Philosophy**

- Assess macro (national) and micro (local) marketplace (within five miles radius).
- While the local picture may not be PPO, multi-doctor, or corporate, it can change dramatically.

**Success Formula for the Future**

**Strategy for Now – Band-Aid**

- May have to work longer to maintain income and/or fund retirement.
- With adequate workload, possible part-time associate 1-2 days a week. Restrictive covenant and signed contract a must.
- Member of 4-5 PPO plans (only if required). PPO network analysis, profitability and negotiating for better fees are a must.
- Consider in-house discount plan for patients and small business (direct reimbursement plan) marketing plan (within five miles).
STRATEGY FOR NOW – BAND-AID

- Expand procedure mix of the doctor by joining forces with another dentist that complements the services that you offer.
- Effective website and five-mile radius direct marketing plan.
- Possible part-time specialist a couple days per month to increase product mix in the office.

STRATEGY FOR NOW – BAND-AID

- Implement all technologies (mentioned in this handout) except CAD/CAM, CBCT and hard/soft tissue lasers. There should be a positive ROI to purchase those more expensive technologies.
- Doctor and staff need to take a course on case acceptance and patient communication.
- Doctor needs to take courses on improved clinical productivity (Christensen courses).

STRATEGIC GAME PLAN – LONG TERM

- MUST CONSIDER MULTI-DOCTOR LONG-TERM – THERE IS A COMPELLING REASON!
- All technology (CAD/CAM and CBCT) is affordable with a 2/3 DDS practice.
- Facility, technology, and labor overhead is shared by 2/3 DDS.
- Can afford management overhead.

STRATEGIC GAME PLAN – LONG TERM

- Possible merger with another dentist(s) for either a two or three doctor practice-cut fixed overhead (with a six day operating week) to compete in the future, and gain from in-office peer review (not available solo).
- Owner with ½ associate model. Requires leadership and management.
- Consider a new office outfitted to compete in the future environment (either a two doctor or a three doctor model. It would be “paperless” with a minimum of digital pano and treatment room computers.

2/3 DOCTOR PROFILE – LONG TERM

- A more powerful shared management – multiple doctors means business edge!
- One-stop shop with 2/3 doctors(expanded procedure mix)
- Shared marketing expense
- Gain market volume to sustain several days a month of in-house specialists

2/3 DOCTOR PROFILE – LONG TERM

- 45-65 hours open – one doctor working at one time and sometimes two at the same time in an efficient manner
- Assisted dental hygiene and expanded duty dental assistants to increase production.
- Part-time specialist on premises to provide “one stop dentistry” and share expenses.
- CAD/CAM and CBCT technology plus all other technologies are standard in the office.
ADVANCED STRATEGY TO THRIVE LONG-TERM WITH A MULTI-DOCTOR PRACTICE

- Co-op marketing with like minded dentists at 5-10 locations over an expanded geographic area – newspaper, radio, TV, etc., group marketing can make sense
- Consider utilizing a dental service organization for back office and human resource operations – practice remains dentist-owned

YOU MUST SUPPORT THEM IN THIS DANGEROUS ENVIRONMENT!

- Necessary Law changes
  - Out of network payments go to the doctor
  - Illegal restriction of PPO provider for all locations (anti-trust)
  - Reduction of regulatory rules that increase the cost of practicing.
  - Pass laws in all states to maximize doctor efficiency with workforce changes to fully utilize staff.
  - Fee capping for non-covered procedures in all states and at federal level.

HOW TO BE COMPETITIVE IN THE FUTURE

OPTIONS TO SURVIVE AND THRIVE – A SUMMARY

OPTION A

Solo → Solo + 1-2 Day Assoc.

OPTION B

Solo → 2/3 DDS Group

OPTION C

Solo → Group → Multi-Location Group
**Facility Productivity**

PRODUCE $500 PER SQ. FEET
5 OPERATORIES OPTIMUM

---

**Inadequate Physical Capacity**

- Limits production for DDS/RDH
- Increases stress of DDS and staff
- Cuts on-time performance
- Limits hygiene perio treatment
- Doesn’t provide for Same Day Dentistry

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**Interchangeable Unbooked Operatory**

- Either DDS/RDH can use at any time
- Lowers stress, increases productivity
- On-time anesthesia, emergency & "look-see" availability
- RDH patient chair conversion
- Equipment failure backup

---

**Capacity for Same Day Dentistry**

- Unbooked Operatory
  - PlanScan CAD/CAM
  - Essential with PPO Fee Structure

---

**Operatories**

- No “favorite”
- Identical layout
- Identical equipment
- Unbooked operatory available for use

---

**Inadequate Technology**

- Digital X-Ray
- Intraoral Camera/Caries Detector
- Patient Education Software
- Coding Software
- Patient Contact Software
- Patient Eligibility Software
**DIFFERENCE BETWEEN THE $650,000 AND $1,000,000 PRACTICE** (ASSUMES ADEQUATE BUSINESSES)

1. Extra hustle: a couple of extra appointments/day
2. Increased $/hour production
3. Increased $/visit (quadrant dentistry/high ticket)
4. Low broken appointment rate
5. 3-4 staff vs. 6 team members
6. One full-time hygienist vs. two hygienists
7. Capacity for extra production per day – “Same Day Dentistry”

**EFFICIENCY CONCEPTS**

- Doctor Courses/Observation
- Telephone Control
- Clinical Computer and Patient Education

**SOLO MODEL SELECTION**

<table>
<thead>
<tr>
<th>BA</th>
<th>DA</th>
<th>RDH</th>
<th>COUNT</th>
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<tbody>
<tr>
<td>1 - ½</td>
<td>1</td>
<td>1</td>
<td>3.5</td>
</tr>
<tr>
<td>1- ½</td>
<td>1 - ½</td>
<td>1</td>
<td>4</td>
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<td>6</td>
</tr>
<tr>
<td>2</td>
<td>3</td>
<td>2</td>
<td>7</td>
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**COMPETITIVE PRACTICE CONFIGURATION**

- Owner Gives Up Operatory
- Owner is Booked with High-Ticket Procedures
- Simple Management is Easy

**ONE DAY ASSOCIATE**

- Hire productive Associate who expands procedure mix.
- Associate stays later
- For multi-assistant practice, possible to run with no additional labor.
- Possible one-day RDH added

*May need additional assistant on this day.
**TWO DAY ASSOCIATE**

- Hire productive Associate who expands procedure mix
- One day with Owner – works later 1 ½ hours
- Second day with Associate **ALONE**, Associate alone can produce **MORE**. Work early!
- More complicated with additional staff, management and extra work day.
- Always book RDH on extra work day.

**TWO DAY ASSOCIATE***

<table>
<thead>
<tr>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
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<tbody>
<tr>
<td>OWNER</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>---</td>
</tr>
<tr>
<td>ASSOC.</td>
<td>---</td>
<td>---</td>
<td>---</td>
<td>X</td>
</tr>
</tbody>
</table>

**Key**

- X (In Office)
- --- (Out of Office)

*Associate works 1 ½ hours early on first day and 1 ½ hours later on the next day.

**HOW BIG?**

- Size (Production)
- Income
- Procedure Mix (Type of Practice)

**PITFALLS**

- Bigger is Not Always Better
- Feeding the Alligator
- Getting Along
- Simplicity vs. Complexity

**ADDITIONAL STRATEGIES**

**OPTIONS FOR RE-ENGINEERING THE HYGIENE DEPARTMENT**

1. **FEE RESTRUCTURING**

- Give-away
- Multiple fees
- Fee positioning
2. **DECREASE BROKEN APPOINTMENTS, THE WORSE ECONOMIC KILLER**

3. **ADJUST APPOINTMENT LENGTH TO NEEDS OF THE MOUTH**

4. **CHANGE PROCEDURE MIX TO INCREASE $ PER VISIT AVERAGE**

**HOURLY YIELD FOR HYGIENE PROCEDURES**

<table>
<thead>
<tr>
<th>Procedure</th>
<th>Fee</th>
<th>Time</th>
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<tr>
<td>Prophy</td>
<td>$90</td>
<td>50 Minutes</td>
<td>$108/Hour</td>
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<tr>
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<td>$135</td>
<td>60 Minutes</td>
<td>$135/Hour</td>
</tr>
<tr>
<td>Quad SRP</td>
<td>$260</td>
<td>60 Minutes</td>
<td>$260/Hour</td>
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<tr>
<td>2X Quad SRP</td>
<td>$520</td>
<td>90 Minutes</td>
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<tr>
<td>Child Appointment</td>
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<td>30 Minutes</td>
<td>Highest</td>
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5. **TIGHTEN CLINICAL PROTOCOLS**

- X-Rays (Always ordered by doctor)
- Sealants (Child, Adult)
- Fluoride (Child, Adult)
- Perio Diagnosis/Coding

6. **EXPANDED SERVICE MIX**

- Veneers
- Six Month Smiles®/Invisalign®
- Occlusal Guards
- Bleaching
- Non-IV Sedation
- Endo, Oral Surgery, Overdentures
7. DELEGATE CHILDREN TO ASSISTANTS, WHERE PERMITTED BY STATE LAW.

8. HYGIENE SCHEDULING

- Block (N.P. and SRP)
- Grading Difficulty (A, B, C)
- Set Time for Needs of the Mouth
- Book Communication Time Separately

9. STRESS MANAGEMENT

- 10 Minute Offset
- Interruptible Check Concept
- Unbooked Operatory
- Provide Technology

10. ASSISTED HYGIENE ISSUES

- Possible RDH Burnout
- Extra DDS Checks/Added Stress on Doctor
- Economics of Extra Labor Cost
- Best Used with Multiple RDH’s
- Goal: 3 X W-2 Salaries

RECAP

- Revenue Enhancement
- Cut broken appointment rate
- Quadrant dentistry
- External financing
- Expand procedure mix
- Manage managed care
- Invest in practice

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SPECIFIC STEPS TO SURVIVE AND THRIVE IN A PPO ENVIRONMENT
BY: CHARLES BLAIR, D. D. S.

WHEN THE PAIN IS ENOUGH, CHANGE WILL OCCUR!
Dentistry is dramatically going PPO, multi-doctor, and corporations. Eleven PPO plans are sold for every Indemnity plan. 85% of dentists or greater are in- network, and increasing. Overheads are rising, as solo shifts to multi-doctor practice. For many, new patient flow is declining. This is the future – do you have a plan? Or, are you drifting?

QUICK ASSESSMENT OF THE PRACTICE - YOUR WAKE UP CALL TO ACTION:
• Look at your new patient count and collections for each of the past five years
  o WHAT IS THE TREND of each? Up or down? Down is probable!
• How far out is the doctor booked solid? This indicates the overall health of the practice!
  o Ideal is 1.5-2 weeks solid; acceptable is 1.0 to 1.5 weeks solid; below 1.0 week solid signals big trouble
• If the new patient percentage downward exceeds the collections downward, then the practice is “living” off recall and collections will follow after a couple years.
• What is your treatment plan acceptance rate? A healthy practice should be getting a 75% or higher rate. Anything lower means finances are getting in the way or your patients do not understand the urgency of the treatment presented.

FUNDAMENTAL THINKING FOR A WINNING VISION AND PHILOSOPHY:
• Deal from power not weakness – this is fundamental. Spend NOW while you have the money and cash flow to make essential change before your practice tanks, and it is too late.
• The doctor and staff MUST lose their sense of entitlement – there must be a change in doctor leadership and thinking about the practice to survive and thrive. Will staff (or doctor) like change? Absolutely not! Among many changes, it may require a change in working hours. Meet with staff and communicate the urgency of the challenge (PPO/corporate/solo to group trends).
• The doctor may have to work longer hours and harder even to maintain current income.
• Must put the practice first and properly capitalize it, just like the corporations do – not let personal spending issues influence it. You must build optimum practice infrastructure. Reasonable salary “draw”, and 5% of gross practice revenues retirement savings are built into the practice expenses.
• Must mimic the good business practices of corporations while avoiding the negative
• Must spend money to make money – you must upgrade your practice and cover ALL the bases to thrive.
• Remember -- every new and hygiene patient is precious and will refer others if treated well and encouraged.

**LIST OF REQUIRED CHANGES TO THRIVE IN THE FUTURE:**

• Must see children and emergencies-this is **essential**. A 30 minute child checkup’s dollar-per-hour cash flow cannot be beat. Incorporate topical fluoride varnish and sealants in preventive services.

• Get training in simple surgical extraction procedures, and combine with socket augmentation procedures to ensure success with future implant sites.

• Get comfortable with one rotary endo system, and start slow by treating anteriors, and moving to more complex root systems once proficiency is obtained.

• Switch to ceramic crowns as the rest of the profession (lower cost) – consider CAD/CAM with 15-20 crowns a month—consider digital impression with less units per month. Ask lab for preferential fee schedule if you increase case numbers to that lab.

• Answer phones on Friday -- don’t miss a couple new patients per week – adds up

• Intraoral camera in every operatory.

• Provide caries detectors at least in the hygiene operatory – will enhance one surface composites.

• Must do same day dentistry (generates 10-15% or more of daily revenues not on today’s schedule.  You must have a Morning Huddle.)
  o Requires un-booked operatory. Emergencies **always** seen on the same day to triage.
  o CAD/CAM in operatory (purchase where the ROI is positive)

• **Same-equipped** operatories will maximize efficiency (the minimum are the doctor and un-booked operatories—hygiene would be ideal). Save money with cordless curing lights.

• Digital x-ray is essential. Compatibility with current dental software is a must. Must have encryption to send to various offices or patients.

• Select a dental dealer knowledgeable in the “business of dentistry”. Give them 100% of your business and have them design a customized formulary supply list, and include priority service calls.

• Treat periodontal disease properly and develop a **Total Health** approach. Establish an effective 50 minute clean mouth prophylaxis visit using latest technology. Allow 60 minutes for perio maintenance. Make sure your hygienist is not “giving away the farm” by doing superprophylaxis instead of scaling and root planning, and not properly documenting pocket depth at least on a yearly basis.

• Expand procedure mix of the doctors (60 different procedures – refer-o-dentist; 90 procedures – average; 120 procedures – decathlon)
• Put oral cancer adjunct screening (D0431) into your practice- products such as Identifi, VELscope, and OralID are available.

• Essential Software
  o Patient Contact software (costs about $300 per month)
    ▪ Dentrix E-central
    ▪ Demandforce
    ▪ 360-AGD member discount
  o Patient insurance eligibility software
  o PracticeBooster.com insurance coding and administrative software
  o Electronic claims and electronic attachment
  o Patient education videos (DDS APP/ADA iPad) and ADA flip charts

• Marketing essentials
  o Patient communications
    ▪ Message on hold (commentary on available procedures, CE/training, and notes “We welcome new patients”)
    ▪ Pledge to patient - patient centered treatment and; they are not a number in this practice. DDS gives your personal commitment to each patient and talks to every patient about the rise of corporations (relate to medical). Locally owned - personal business card - write cell number on it. Ask the patient for referrals-send handwritten Thank You notes to all patients referring other patients. DDS calls all New Patients (on home telephone number) before appointment (always get home phone number)
    ▪ Talk to every patient about referring patients to the practice
    ▪ All staff members have business cards with QR code on the back to send patients to home page on web site.
    ▪ Answer phone everyday from 8am-6pm at least (no recording).
    ▪ Five Mile Rule - - spend dollars within a five mile radius. Look for publication that has “exclusivity” by being the first and only.
    ▪ Website-mandatory, but be careful about Facebook and Twitter. LinkedIn is the professional and business social media.
    ▪ Send no-cost Free quarterly emails to patients (through patient contact and practice management software)
  o Office Signage
    ▪ “We welcome new patients” in reception area, and payment counter check area. Outside signage that is lighted at night with telephone number on it
    ▪ Outside banners (usually gets around zoning) should be used.
SUCCESS FORMULA FOR THE FUTURE

STRATEGY FOR NOW:
- With adequate workload, possible part-time associate 1-2 days a week. Restrictive covenant and signed contract a must.
- Member of 4-5 PPO plans (only if required). PPO network analysis, profitability and negotiating for better fees are a must.
- Consider in-house discount plan with small business (direct reimbursement plan) marketing plan (within five miles).
- Expand procedure mix of the doctor by joining forces with another dentist that complements the services that you offer.
- Effective website and five-mile radius direct marketing plan.
- Possible part-time specialist a couple days per month to increase product mix in the office.
- Possible merger with another dentist(s) for either a two or three doctor practice-cut fixed overhead (with a six day operating week) to compete in the future, and gain from in-office peer review (not available solo).
- Consider a new office outfitted to compete in the future environment (either a 5-6 operatory or 8-10 operatory model. It would be “paperless” with a minimum of digital pano and treatment room computers.
- Implement all technologies (mentioned in this article) except CAD/CAM, CBCT and hard/soft tissue lasers. There should be a positive ROI to purchase those more expensive technologies.
- Doctor and staff need to take a course on case acceptance and patient communication
- Doctor needs to take courses on improved clinical productivity (Christensen courses)
- May have to work longer to maintain income and/or fund retirement.

STRATEGIC GAME PLAN:
- MUST GO MULTI-DOCTOR – THERE IS A COMPELLING REASON FOR NOW!
- All technology (CAD/CAM and CBCT) is affordable with a 2/3 DDS practice.
- Facility and technology overhead is shared by 2/3 DDS
- A more powerful shared management—surely one of the doctors has some business sense!
- One-stop shop with 2/3 doctors(expanded procedure mix)
- Shared marketing expense
- Gain market volume to sustain several days a month of in-house specialists
ADVANCED STRATEGY TO THRIVE LONG-TERM WITH A MULTI-DOCTOR PRACTICE:

- 2 DDS and 6 operatories – 50 hours open – one doctor working at one time and sometimes two at the same time in an efficient manner
- Assisted dental hygiene and expanded duty dental assistants to increase production.
- 3 DDS and 8-10 operatory -- 55-60 hours open -- two doctors working at one time
- Part-time specialist on premises to provide “one stop dentistry” and share expenses.
- CAD/CAM and CBCT technology plus all other technologies are standard in the office
- Co-op marketing with like minded dentists at 5-10 locations over an expanded geographic area – newspaper, radio, TV, etc., group marketing can make sense
- Consider utilizing a dental practice management company for back office and human resource operations

CHALLENGE OF ADAPTING TO PPOs:

- Easiest - lower grossing practices
- Tougher - higher grossing practices
- Fixed overhead - must increase production is the answer

YOU MUST SUPPORT THEM IN THIS DANGEROUS ENVIRONMENT:

- Organized dentistry (ADA). Free local peer review and term life policy premium saving are worth the price of membership, with other CE opportunities.
- ADPAC-Second largest health care PAC. They have your back!
- Change in restrictive workforce laws for dentist to fully utilize staff
- Necessary Law changes
  - Out of network payments go to the doctor
  - Illegal restriction of PPO provider for all locations (anti-trust)
  - Reduction of regulatory rules that increase the cost of practicing.
  - Pass laws in all states to maximize doctor efficiency with workforce changes.